EXTENDED DEADLINE: JUNE 8, 2012

The 2012 Chiyo Tanaka Okamoto (CTO) Summer Internship

To download the internship application form, click **here** .

About the CTO Summer Internship

OCA-GLA would like to thank the Daniel & Jeri Okamoto Floyd Family for their generous sponsorship of the Chiyo Tanaka Okamoto (CTO) Internship. The CTO Internship was launched in 2012 in honor of Chiyo Tanaka Okamoto. She faced much discrimination in her lifetime as an Asian American woman in Wyoming, but emerged to be an inspiration to her daughter, Jeri, as well as many others, through her public service. This year will be the 20th anniversary of her passing. Through the CTO Internship, OCA-GLA and the Daniel & Jeri Okamoto Floyd Family hope to encourage the next generation of Asian Pacific American leaders to serve their communities with the same grace and compassion that Chiyo Tanaka Okamoto had.

To read more about Chiyo Tanaka Okamoto, you can click here.

Internship Summary

OCA – Greater Los Angeles Chapter (OCA-GLA) is seeking an energetic and resourceful student to serve as a CTO summer intern working in a variety of civil rights areas including voting rights, hate crimes, political empowerment and education. The intern is also expected to assist with planning and coordinating for the 2012 OCA-GLA Image Awards dinner, as well as work on a self-designed intern project. Past projects include: diversity blog, a workshop on APA leadership in the workplace, and a panel on the state of ethnic studies. In addition to gaining valuable experience in organizing and educating the Asian Pacific Islander community, the

intern works closely with the OCA-GLA Board and OCA National Staff to organize collaborative events and activities. OCA-GLA activities may include, but are not limited to, National Convention attendance and preparation, youth and community service days, political educational forums, voter education events, citizenship workshops, and social activities. The intern should expect to assist with related administrative work.

Internship Details

- Summer 2012 – 10 weeks (specific start and finish dates are flexible)
- 3-5 days per week
- Minimum 15 hours per week/maximum 40 hours per week
- Stipend negotiated upon acceptance to internship ($1,000 – $1,500)

Qualifications

- Demonstrated ability to organize and coordinate project with maturity, initiative and timeliness
- Strong research and writing skills
- Interest in civil rights and familiarity with the Asian Pacific American community preferred
- Proficiency with Microsoft Office applications; graphics/design skills a plus
- Driver's license and access to car preferred

Application Process

Interested applicants should send completed application, cover letter, and resume with 3 references emailed or mailed by **Friday, June 8, 2012** to:

OCA-GLA
Attn: Internship
1145 Wilshire Blvd., 1st Floor
Los Angeles, CA 90017
(213) 250-9888, Fax (213) 250-9898
jinny.hwang@oca-gla.org